



## Enhanced Network Solutions Group

Systems Integration • Learning Solutions • CIO Consulting  
Managed Outsourcing • Healthcare Solutions • Security Solutions

7224 Engle Road - Fort Wayne, IN 46804 - Phone: (260) 432-1364 - Fax: (260) 432.3168

# Access 2007/2010: Application Development

MS-AC-APD-AX Rev 01.12

## 1 day

### Description

This ILT Series course is for those who want to go beyond using the built-in features offered by Access and develop their own applications. The course starts with how to plan an application from the ground up, and how to make use of advanced form design, macros, and dialog boxes. The course also covers creating switchboards, splash screens, custom menu forms, and navigation groups. This course stops short of actual VBA programming, which is covered in Access 2007/2010: VBA Programming.

### Prerequisites

- *Windows XP: Basic, Windows Vista: Basic, or Windows 7: Basic*
- *Access 2007/2010: Basic*
- *Access 2007/2010: Intermediate*
- *Access 2007/2010: Advanced*
- *Previous experience with Excel is recommended*

### Course Outline

#### **Unit 1: Application design**

Topic A: Examining an application

Topic B: Planning an application

Topic C: Creating a binary executable

#### **Unit 2: Advanced form design**

Topic A: Using grouped controls

Topic B: Using the Tab control

Topic C: Creating subforms

#### **Unit 3: Dialog boxes and macros**

Topic A: Working with dialog boxes

Topic B: Working with macro groups

Topic C: Automating navigation across forms

#### **Unit 4: Application navigation**

Topic A: Working with switchboards

Topic B: Working with splash screens

#### **Unit 5: Custom menus and navigation groups**

Topic A: Custom menu forms

Topic B: Custom groups in the Navigation Pane



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